



# Fleetwood Town Council

Onward to a Better Future

## Minutes of the Town Council Meeting on Tuesday 10<sup>th</sup> December 2019 At The North Euston Hotel, Fleetwood at 7.00 p.m.

~~DRAFT~~ ↗

- 3062 Opening of the meeting.** Chairman Stirzaker opened the meeting  
**Present:** Stirzaker, Beavers, Blair, Campbell, Crawford, Cunningham, George, Craig, and Smith  
The Clerk  
Members of the Public
- 3063 To accept apologies for absence.**  
Accepted from Cllrs Raynor, Shewan and Stephenson.
- 3064 To record Disclosable Pecuniary Interests from members (including their spouses, civil partners or partners) in any item to be discussed. Councillors MUST NOT make representations or vote on the matter therein.**  
None disclosed
- 3065 To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Councillors should state if they need to bar themselves from discussion and voting on any related matters.**  
Cllr Stirzaker barred herself from discussion and voting with regard to any Planning matters, including applications.
- 3066 To accept the minutes of the meetings of 29 October 2019.**  
*Cllr George pointed out that she had abstained from voting on item 3047; Clerk apologised for this oversight and agreed to amend minutes accordingly.*  
The minutes were subsequently accepted – unanimous and signed by the Chairman.
- 3067 To vote on the removal of verbal updates in order to reduce the length of the meeting and encourage public participation.**  
This was accepted to include, going forward, the reports by the Disability Champion and the Armed Forces champion – unanimous

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### Councillors

M. Stirzaker (Chairman) C. Raynor (Vice-Chairman) C. Armstrong L. Beavers M. Blair N. Campbell  
B. Crawford R. Cunningham R. George R. Shewan C. Smith B. Stephenson A. Craig



- 3068 To note Ward Reports – each member to have submitted their report to clerk for inclusion in meeting pack, allowing all councillors to be fully up-to-date. Any questions regarding an item included in a report can be asked of the Cllrs, (discussions must be kept brief and the combined session to be no more than 10 mins). No item can be questioned/discussed if it is tabled as a separate Agenda item.**

Enclosed were reports from Cllrs Crawford, Raynor, Shewan, Smith, and Stirzaker – short discussion took place and Clerk asked if all Cllrs could submit their updates 5-7 days before next meeting for inclusion in the meeting packs.

- 3069 To receive a report from the Armed Forces Champion. Cllr Crawford**  
Cllr Crawford gave update – see *Appendix B*

The Chairman thanked Cllr Crawford for his comprehensive written report.

- 3070 To receive a report from the FTC Disability Champion. Cllr George**

Cllr George gave a brief update as there was nothing new to report – Dropped kerbs were mentioned. Cllr Stirzaker referred to previous item **3067** and reminded that future updates should be in writing only and issued to the clerk before the meeting.

- 3071 Adjournment to allow public participation (2). Chairman**

- (i) **Neighbourhood police team report**  
No one from Police attended

MOP mentioned, in connection with Cllr Georges update as Disability Ambassador, that the pavements on Walmsley Street are very bad – Cllr George responded and said she is aware but will take a closer look and ensure the street is added to her list for referring as part of her campaign.

MOP asked if the ward/ambassador reports could be circulated as part of the Agenda, as without the verbal updates they would be unable to comment or ask any questions. Clerk responded: Going forward the ward/ambassador reports received on or before the Website publishing date will be included on the Website and also attached to the hardcopy Agendas that are available on the meeting night.

Keith from the Museum confirmed that their usual meetings are on a weekday around 10-10.30 am.

- 3072 To reconvene the meeting. Chairman**  
The meeting was re-convened

- 3073 To note the budget monitoring sheet, festive lights summary and In-Bloom summary (enclosed). Clerk**

All budget monitoring sheets were noted.

*Cllr George had a query re one of the entries she thought had been accounted for twice and that the date differed – the entry was £6.00 for re-imbursement of*



Batteries- the date was due to a typo and has been corrected, however the double entry was found to be correct as the entry was on the quarterly summary as well as the Festive Lights summary, as it should be – Cllr George was informed after the meeting by the clerk.

- 3074 To consider and invite self-nominations for the role of ‘Observer’ to join the Fleetwood Museum in order for there to be an immediate inclusion. Looking forward, owing to the subsidiary from FTC, we are looking for this role to evolve into a ‘trustee’. *Chairman***

Nominations were received from Cllrs George, Blair, Crawford and Armstrong.

*A vote took place and the Cllr with the most votes is Maureen Blair, who accepted the role as Observer.*

Cllr Crawford updated the meeting to confirm that he has contacted the Museum and they are happy for the role to evolve into Trustee. An initial meeting to be arranged for the New Year – **Action Point - Clerk**

- 3075 To approve the budget proposal (Precept) for 2020/21, as calculated and proposed by the Precept Working Group – Enclosed. *Clerk (on behalf of the PWG)***

Few observations received regarding the template used – amendments accepted in the year on Page 1, it should read 2020/21 (clerk to amend) as well as some of the wording in the centre column being misleading. Clerk referred to the footnotes but also accepted the template should be reviewed for next year. Chairman asked Cllrs to vote on the Precept presented – There were 8 for and 1 abstained.

- 3076 To approve the payment of the following invoices - Enclosed:**

- **Smartstreet for MiniBins - Enclosed *Clerk***
- **Retrospective payment of £157.02 for ‘Office’ use – the purchase of:**
  - a new Vacuum (Item 3046 from previous FCM refers). Comparisons were sought by the Clerk and the vacuum (Henry 9 Litre, 620 Watt at £141.00 inc VAT) was subsequently the best value for money and purchased from Amazon.
  - Pack of 10 Vacuum bags and
  - Box of C-Fold hand towels

**Invoice Enclosed. *Clerk***

Invoices approved for payment - unanimous

- 3077 To approve up to ½ day (4 hrs) Website training for Clerk by Kevin Little (Rabbit Patch), at a cost of £50 per hr + VAT; he is happy to book himself out for a ½ day but will only charge for time required. *Clerk***

Training approved - unanimous

- 3078 To consider options and agree a timetable for 2020 council meetings. Options are enclosed but do not restrict members from proposing alternatives – Enclosed. *Chairman***

The timetable was approved – **Action point: to be published on website, office window and town notice boards - Clerk**



- 3079 To Co-opt a member for Park Ward, 2 applications received and enclosed.**  
**All Councillors.**  
*Nomination forms were received from Andrew Craig and Philip Furner – Councillors voted and Andrew Craig was co-opted as a new Town Councillor for FTC.*
- 3080 Adjournment to allow public participation (2).**  
MOP spoke about Bank/BS closures in Fleetwood , Cllrs confirmed that Halifax is still open in Fleetwood.
- 3081 To Reconvene the meeting.**  
Meeting reconvened
- 3082 To note planning applications considered by members and agree any actions to be taken or responses to the planning authority – Enclosed.**  
**Cllr Shewan’s report was walked through.**  
There was one planning application that was discussed and decided that it would be ‘called-in’. Following the meeting Clerk was informed by email that said planning app (19/00817/FUL | Change of use from a car sales (A1) to a hand car wash (sui generis) with new vehicular access | 230 Poulton Road Fleetwood Lancashire FY7 7BT) was called-in by Cllr Armstrong.
- 3083 To receive items for information only and items for inclusion in the next agenda subject to full information being available. Members are reminded that no discussion or decisions may be taken.**  
None received
- 3084 To agree Accounts for Payment including December and January Salaries for Clerk see enclosed information sheet on page 1 of the meeting pack.**  
Clerk salaries approved.

**The next meeting will be on 28<sup>th</sup> January at 7.00pm at the North Euston Hotel**

Signed

Chairman, Fleetwood Town Council